



Tredyffrin/Easttown School District Phased School Reopening Health and Safety Plan 2020-2021

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Tredyffrin/Easttown School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

The Tredyffrin/Easttown School District proposes to start instruction on August 31, 2020 with virtual instruction that is a blend of synchronous, live instruction and asynchronous instruction. Families will have a choice to transition their child to in-person instruction when it resumes or stay with virtual instruction. The earliest that in-person instruction may occur is September 21, 2020. Students attending in-person will participate in an integrated instructional model that is a blend of in-person (i.e. 2 days/week) and remote instruction (i.e. 3 days/week). The number of students in the building, and the number of days each student is in the building will be determined based on current Pennsylvania color phase, guidance on social distancing, gathering size limitations, and number of families that opt to participate in in-person instruction. Secondary students will be scheduled on a block schedule to reduce the number of transitions in hallways and reduce the number of people that students and teachers interact with on a single day.

The District engaged stakeholders in multiple ways. A Distance Learning Survey was administered to parents, secondary students, and teachers to gather feedback. A dedicated email account was created to obtain additional feedback and ideas. Teacher representatives and District administrators collaborated throughout the summer to plan for re-opening. District administrators met with TESD parent representatives to gather input on re-opening. Meetings were held with teachers by level to discuss reopening, receive feedback, and answer questions. Throughout this process, the Pandemic Team monitored guidance from federal, state, and local authorities.

The draft reopening plan was posted on a dedicated page of the district website on July 24, 2020. The District will conduct a special Meeting to Present the Reopening Plans on Monday, July 27, 2020. The reopening page will have a feedback form that community members may use to submit comments or questions. On July 29, 2020 the School Board will hold a special meeting to take action on the proposed reopening plans.

The District will monitor federal, state and local authorities in determining school closure or significant modification to operations.

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening):

August 31, 2020 all virtual.

September 21, 2020 is first possible date for in-person learning.

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Pandemic Team		
Dr. Richard Gusick	Superintendent of Schools	Both
Dr. Chris Groppe	Pandemic Coordinator	Both

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Mr. Mark Cataldi	School Board and Principals Liaison	Both
Mrs. Chris Connolly	Communications	Both
Mr. Art McDonnell	Operations & Facilities	Both
Ms. Jeanne Pocalyko	Director of Human Resources	Both
Dr. Mike Szymendera	Technology Implementation	Both
Dr. Oscar Torres	Equity Monitoring & Community Liaison	Both
Dr. Wendy Towle	Instructional Plan development	Both
Dr. Ellen Turk	School Safety & Security Coordinator	Both
Other T/ESD Personnel		
Mrs. Jeanne Braun	Volunteer Services Coordinator	
Mrs. Karen Henry	Transportation Manager	
Mrs. Barb Kupp	Certified School Nurse, District Nurse Coordinator	
Mr. Kevin Pechin	Athletic Director	
Mr. Dave Preston	Food Services Supervisor	
Ms. Nicole Roy	Acting Director of Special Education	
Chester County Health Department		
Jeanne Casner, MPH, PMP	Director, Chester County Department of Health	Health & Safety Plan Development

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Tredyffrin/Easttown Education Association (TEEA)		
Amy Alvarez, Teacher	Ali Brazunas, Special Education Teacher	Shari Capriola, Teacher
Leigh Ann Coary, School Nurse	Seth Dixon, Teacher	Jeremy Hampton, Teacher
Travis Hartley, Teacher	John Jones, Teacher	Lisa Lukens, Technology Teacher on Assignment
Dan McDermott, School Counselor	Laine Rothe, Special Education Teacher	Jen Tyrell, Teacher
Michael Wong, School Librarian		
Parent Representatives		
Ghada Bistanji	Lisa Caristan	Kim Cuthbert
Katrina Hottenstein	Tracy Johnson	Dan Keesey
Tereza Keohane	Amy Lange	Joann Mayo
Marisol Perez	Kate Miller	Cindy Mott
Stacey Pellegrini	Rashika Senapathy	April Thomas
Fran Walish	Deana Wang	Rongjun Yao
Kim Zahlaway	Dana Zdancewicz	

Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

- All District buildings will be cleaned and ready to safely welcome staff and students. District custodial staff are implementing cleaning protocols consistent with the CDC requirements, including the use of disinfectants registered by the EPA as effective against Covid-19.
- Supplies for disinfecting the buildings will be procured through the purchasing office. Bus contractors will disinfect the buses. Only supplies that meet the requirements of the CDC, OSHA, and EPA will be procured.
- Cleaning of frequently touched surfaces and spaces will occur at least daily/throughout the school day. Restrooms will be cleaned several times per day. In addition, supplies of cleaners and paper towels will be in numerous locations in each building for staff to use.
- District HVAC systems are designed to meet the ASHRAE mechanical code standards and the IMC code requirements. In general, ASHRAE recommends a system that maximizes bringing outside air to a space, while keeping the windows closed.
- Custodial staff have been trained on all cleaning procedures and there will be ongoing reminders on proper protocols.

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> School buses will be cleaned by the bus companies providing this service. Cleaning standards and requirements for materials will be shared with these vendors. This includes disinfecting buses after each run. Frequently touched surfaces and objects in the school building will be cleaned at least daily. Nursing suites will be cleaned and sanitized at least daily. Student desks will be disinfected at least daily. Restrooms will be cleaned frequently throughout the school day. Interior doors will be left open to fullest extent possible to eliminate touching of door handles. In addition to the cleaning conducted by custodial staff, cleaning materials will be available for other staff to use throughout the school day. Sharing of equipment such as keyboards, tools, or art supplies will be limited to fullest extent feasible. Users will clean their hands before and after using any shared equipment. Shared equipment should be cleaned before and after use. To reduce shared computer equipment, all students in grades K-4 will have an individual iPad for use, and students in grades 5-12 will have a laptop provided to them by the District. Standard cleaning protocols will be used to clean surfaces that are not high touch, such as bookcases, carpets or floors, unless directed to alter this practice by health authorities. Students should not be present when disinfectants are used. Students should not be required to participate in disinfecting of school furniture or equipment. Drinking fountains will not be available for use. Students and staff may bring in reusable bottles or bottled water. 		<p>Business Manager & Building Administrator</p>	<p>Cleaning supplies that meet the identified requirements.</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Other cleaning, sanitizing, disinfecting, and ventilation practices	<ul style="list-style-type: none"> All cleaning and disinfectant products used will comply with relevant CDC, EPA and OSHA requirements. Custodial staff have been trained in proper cleaning protocols and provide regular refresher training. District HVAC systems have been balanced to meet American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE) and International Mechanical Code (IMC) requirements for the exchange of outside air and ventilation. Unless otherwise designated, windows should remain closed to ensure efficiency of this process. There may be situations in which windows will be opened, i.e., if directed by the health authorities. The District will monitor operational guidance and adjust practices as needed in cleaning, sanitizing, disinfecting, and ventilation. 		Business Manager	N/A	Y

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Overview of the District's educational plan:

- The District aims to both provide rigorous, high quality instruction through a flexible structure to maximize adherence to public health demands, in an equitable manner.
- The District will open on August 31, 2020, with full virtual instruction for at least the first three weeks of school. There will be a combination of synchronous and asynchronous instruction. In addition, parents will be given the option to transition to in-person instruction after September 21, 2020, or continue with all virtual instruction.
- In both Yellow and Green, families may choose to have their child access virtual instruction for all classes, or go to school for in-person instruction.
- In-school capacity and in-school rotation to be determined based on current color phase, guidance on social distancing, gathering size limitations, and number of families that opt to participate in in-person instruction.

Additional information specific to the Key Questions:

Classrooms and learning spaces will be arranged to allow for 6 feet of social distance in all instructional settings. The use of communal spaces will be limited. Secondary level students will not use lockers, and upon arrival should report directly to their first class. Students will primarily eat lunch in classrooms. Steps will be taken to ensure the health and safety of students with food allergies. Outdoor spaces will be utilized for gym and other class as able due to weather and curriculum. As schools reopen, the District will provide training opportunities for students and families regarding hygiene, masking, social distancing, and symptom screenings. Throughout the day there will be social distanced handwashing breaks for students. In particular, in accordance with PDE guidance students will wash hands as they arrive at schools and prior to and after lunch. In order to accommodate social distancing on buses, as per PDE and health department guidance no more than two students will be seated together. All bus seats will be assigned and whenever possible household members will be seated together. Buses will be disinfected between each bus run. Visitors will be limited to those that are deemed essential as per state and county health and safety guidelines. Any essential visitors to District buildings will be asked to acknowledge that they are free of COVID-19 symptoms prior to entering a District building. Virtual trainings regarding COVID-19 guidelines (symptom screening, hygiene, social distancing, and masking) will be completed with parents, students, and District staff.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>In both Yellow and Green, families may choose to have their child access virtual instruction for all classes, or go to school for in-person instruction.</p> <p>In-school capacity and in-school rotation to be determined based on current color phase, guidance on social distancing, gathering size limitations, and number of families that opt to participate in in-person instruction.</p> <p>Classrooms and learning spaces will be arranged to enable 6 feet of spacing between students, with desks facing the same direction, to the maximum extent feasible.</p> <p>Adults will maintain a distance of at least 6 feet from other adults to the maximum extent feasible.</p> <p>Staff will maintain at least 6 feet from student, whenever possible and when not disruptive to the educational process.</p>		<p>Building administrator</p>	<p>NA</p>	<p>N</p>

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Students will primarily eat lunch in their classrooms. If the cafeterias are used it will only be with groups that can adequately engage in social distancing or meet other current criteria as defined by PDE and PADOH. If possible, outdoor spaces will be used.</p> <p>Meals purchased in school will be individually packaged. The cafeteria will not offer ala carte, salad bar, or similar options.</p> <p>Proper hygiene will be encouraged for all students and staff before eating their meal.</p> <p>Congregating in shared spaces such as the lobby, faculty lounge or other settings is strongly discouraged.</p> <p>Schools may place additional limits on foods with allergens being brought into the building or classroom to ensure compliance with individual student health needs, 504 plans or IEPs.</p>		<p>Building administrator</p>	<p>NA</p>	<p>N</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>The District has and will continue to provide information for staff, and will provide information to parents and students regarding hygiene practices that promote schoolwide health and safety. Training will use materials provided by accepted public health authorities including the World Health Organization, Centers for Disease Control, and Pennsylvania Department of Health.</p>		<p>District Safety Coordinator</p>	<p>Signage and posters</p>	<p>Y</p>

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Communicating the key components of the plan to mitigate the spread of Covid-19 will be done in different formats at frequent intervals to all members of the school community.</p> <p>Communication will stress social distancing, face coverings, symptom screening, hygiene practices, and the obligation to stay home if ill.</p> <p>Signage has been posted in highly visible locations such as restrooms, entrances and other locations. Signs will be in multiple languages. The primary source of the signs will be from CDC.</p>		<p>District Safety Coordinator, Building Administrator</p>	<p>Signs</p>	<p>N</p>
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>In accordance with guidance from the Chester County Health Department and the American Association of Pediatricians, only visitors providing essential duties (e.g. contractors, delivery staff, etc.) should enter the building.</p> <p>Essential parent visits to schools will be by appointment only and will be limited. Parent meetings will be held virtually, using both video and audio.</p> <p>All visitors must follow CDC and CCHD symptom screening guidelines, wear a face covering, and maintain social distancing.</p>		<p>District Safety Coordinator, Building Administrator</p>	<p>State and Local Health Authorities</p>	<p>N</p>

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>PE will occur using social distancing standards and held outside whenever possible. Sharing of items will be discouraged.</p> <p>Recess will occur outdoors to the maximum extent feasible and will include reinforcement of social distancing norms and personal hygiene.</p> <p>PA Sports Guidance: https://www.governor.pa.gov/covid-19/sports-guidance/</p>		<p>Building administrator</p>	<p>NA</p>	<p>N</p>
<p>Limiting the sharing of materials among students</p>	<p>Sharing of materials will be minimized or eliminated. Extra materials will be obtained to extent possible. Hygiene practices will be strongly encouraged when materials or equipment is shared. Shared materials will be sanitized between users.</p> <p>To reduce the sharing of technology, all students will have a personal device (iPad or laptop) for use in all phases.</p>		<p>Building administrator</p>	<p>Identified by building administrator</p>	<p>N</p>
<p>Staggering the use of communal spaces and hallways</p>	<p>Bell schedules will be lengthened to increase passing time. In addition, to minimize students in the hallways, a block schedule will be implemented at the secondary level.</p> <p>Protocols and signage to manage traffic patterns throughout the building.</p> <p>Lockers will no longer be used at the secondary level.</p>		<p>Building administrator</p>	<p>Signs</p>	<p>N</p>

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Promote social distancing on bus stops.</p> <p>Buses can operate with a maximum of two students per seat. Students from the same family should sit together.</p> <p>Students are required to wear face covering (mask or shield) while on the bus.</p> <p>Bus drivers must wear face covering (mask or shield) whenever others are on the bus unless it compromises the visual acuity of the driver.</p> <p>Buses must be disinfected after each run and thoroughly cleaned daily.</p>		<p>Business Manager, Transportation Supervisor</p>	<p>NA</p>	<p>N</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>In both Yellow and Green, families may choose to have their child access virtual instruction for all classes or go to school for in-person instruction.</p> <p>In-school capacity and in-school rotation to be determined based on current color phase, guidance on social distancing, gathering size limitations, and number of families that opt to participate in in-person instruction.</p> <p>Classrooms and learning spaces will be arranged to enable 6 feet of spacing between students.</p>		<p>Building administrator</p>	<p>NA</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p>A district administrator has been tasked as the liaison between the district and the childcare organization that rents space in our buildings, and relevant community organizations such as FLITE.</p> <p>The transportation office will communicate with relevant agencies.</p>		Community Liaison & Business Manager	NA	N
Other social distancing and safety practices	In addition to the items described above, physical barriers such as plexiglass will be used in higher traffic areas such as the front desk or main office.		Business Manager	NA	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?

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- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Overview:

The District has and will continue to communicate regularly to staff and will communicate to students, the importance of staying home if sick, and other safety protocols. All staff and students reporting to a building will be required to complete a daily symptom check and affirm they are symptom free.

- Anyone entering the building must be considered free of any symptoms as outlined in the then current guidance provided by the Chester County Health Department. Staff and students must daily complete an affirmation that they are symptom free. Supervisors will monitor daily reporting for staff. Principals will monitor daily student reporting. Those who are not symptom free will not be permitted on campus. Staff and students must wear a mask and practice social distancing, diligent hygiene, and any other directives in the then current guidance provided by the Chester County Health Department.
- Individuals who become ill or who have been exposed to an individual confirmed positive for COVID-19 will be quarantined as per the guidance from the Chester County Health Department.
- The Pandemic Coordinator will be responsible for making decisions regarding quarantine or isolation for students, and the Director of Human Resources will be responsible for making decisions regarding quarantine or isolation for staff. All decisions will be based upon Chester County Health Department guidelines. All information will be submitted to the Chester County Health Department as needed so that contact tracing may occur.
- Staff and students confirmed to have had COVID-19 must submit a doctor's note indicating that they have met the CDC criteria for discontinuing home isolation and returning to work/school.

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Staff and students will be required to self-monitor daily prior to coming to work/school. The criteria will be in compliance with the PA Department of Health and Chester County Health Department guidance.</p> <p>All staff will sign in daily affirming they are symptom-free. A contact-less thermometer is available in each building if needed.</p> <p>If a staff member has symptoms, they will need to stay or go home and contact their health care provider and their supervisor. The supervisor will contact the Director of Human Resources who will contact the employee, the Chester County Department of Health as needed, and institute any necessary precautionary measures.</p> <p>If a student has symptoms, the parent should contact their school nurse to inform them and follow up with their healthcare provider. If necessary, school nurses will work with the school mental health specialist to provide a resource list to families who may not have ready access to a healthcare provider.</p> <p>Building principals are responsible for staff and student daily symptom screening protocols.</p>		<p>Students: School Safety Coordinator</p> <p>Staff: Director of Human Resources</p>	<p>N</p>	<p>Y</p>

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>The individual will be immediately separated from others, and parent/CCHD will be contacted as appropriate. A separate space will be designated in each building for this purpose.</p> <p>The school will maintain adequate personal protective equipment for use when individuals become ill, including gowns, masks, eye protection, and gloves.</p> <p>The area(s) used by the sick person will be closed off immediately, and not used until it can be cleaned and disinfected.</p> <p>The person will be provided with guidance for self-isolation at home and the guidelines for returning to school, as directed by the Chester County Health Department.</p> <p>If an individual requires transportation by ambulance, the District will alert the ambulance and hospital staff that the person may have Covid-19.</p> <p>The building administrator will inform the district pandemic coordinator if anyone becomes sick while at school, and the Director of Human Resources as applicable.</p>		<p>Pandemic Coordinator and Safety Coordinator</p>	<p>PPE</p>	<p>N</p>
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Before returning to school, staff and students who have been isolated or quarantined must provide medical documentation that they have met the requirements for return to school/work as currently outlined by Chester County Health Department.</p> <p>The most current guidance from June 19, 2020 is below.</p>		<p>Pandemic Coordinator and Safety Coordinator</p>	<p>NA</p>	<p>N</p>

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Below is the June 19, 2020 guidance from Chester County Health Department regarding exclusion and return to school:

Scenario	Exclude From School	Return to School After...
#1 – No Symptoms	No	Not applicable
#2 – COVID-19 Symptoms	Yes	Individual should be tested for COVID-19. <ul style="list-style-type: none"> ➤ If test result is <u>negative</u>, return to school 3 days after symptoms are no longer present. ➤ If test result is <u>positive</u>, follow return to school guidance for scenario #3.
#3 – Positive COVID-19 PCR Test <u>with</u> Symptoms	Yes	<ul style="list-style-type: none"> ✓ 3 days with no fever and ✓ improvement in symptoms and ✓ 10 days since symptoms first appeared
#4 – Positive COVID-19 PCR Test <u>without</u> Symptoms	Yes	10 days after the PCR test was collected <ul style="list-style-type: none"> ➤ If symptoms develop during 10 days, follow return to school guidance for scenario #3.
#5 – Close Contact <u>with</u> Symptoms	Yes	Individual should be tested for COVID-19. <ul style="list-style-type: none"> ➤ If test result is <u>negative</u>, return to school 14 days after last exposure to the person with COVID-19 and symptoms have resolved. ➤ If test result is <u>positive</u>, follow return to school guidance for scenario #3.
#6 – Close Contact of COVID-19 <u>without</u> Symptoms	Yes	14 days after the date of last exposure to the person with COVID-19 <ul style="list-style-type: none"> ➤ If symptoms develop during 14 days, follow return to school guidance for scenario #5.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	Communication to staff, families, and the public have and will continue to be ongoing. Any necessary school closures or within school year changes in safety protocols will be communicated via multiple methods including the district email blast, website, all-call telephone system, PTO newsletters, and other tools. Any communication will be done in alignment with relevant privacy rules and in coordination with relevant health authorities.				
Other monitoring and screening practices	Student Emotional Wellness: District professional staff will be alert to student social, emotional, and behavioral health.		District Professional Staff	Student Intervention and Child Study Teams, Student Assistance Programs District Resilience Initiative and Trauma-Informed Approaches	No
	TESD Staff Emotional Wellness: District staff will be alert to staff social, emotional, and behavioral health		District Administration and Staff	Employee Assistance Program	No

Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

- Face coverings for anyone on District premises will follow the orders of the Pennsylvania Department of Health. As of July 24, 2020, anyone on the premises is obligated to wear a mask or face covering. The District will continue to monitor guidance and directives from the Pennsylvania Department of Health.
- Families of students at higher risk should contact the school nurse to discuss the development of an Individual Health Plan. The school may also follow the protocol for 504 Plan Eligibility and special education eligibility. Staff who are at higher risk should contact the Director of Human Resources so their specific circumstances can be reviewed. Additional safety equipment, safety protocols, and other accommodations may be provided depending upon the circumstances.
- The District is working with our substitute and aide/paraprofessional vendors to secure additional staff to support the instructional program and the safety guidelines.
- The District has developed a model of programming which incorporates both virtual and in-person instruction for grades K-12, the use of a block schedule at the secondary level, and the inclusion of social emotional wellness instruction and support into the school day for all students.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	Families of students at higher risk should contact the school nurse to discuss the development of an Individual Health Plan. The school will also follow the protocol for 504 Plan Eligibility and special education eligibility. Staff who are higher risk should contact the Director of Human Resources to discuss their specific circumstances.		Building Principal	N/A	N

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings (masks or face shields) by all staff	Face coverings for anyone on District premises will follow the orders of the Pennsylvania Department of Health. As of July 24, 2020, anyone on the premises is obligated to wear a mask or face covering. The District will continue to monitor guidance and directives from the Pennsylvania Department of Health. The District will also make available face shields for teachers. Physical barriers such as plexiglass shields (both installed and flexible) will be used in classrooms. Shields such as sneezeguards or other barriers will be available.		Building Principal	NA	N
* Use of face coverings (masks or face shields) by older students (as appropriate)	Face coverings for anyone on District premises will follow the orders of the Pennsylvania Department of Health. As of July 24, 2020, anyone on the premises is obligated to wear a mask or face covering. The District will continue to monitor guidance and directives from the Pennsylvania Department of Health. Physical barriers such as plexiglass shields (both installed and flexible) will be used in classrooms. Students not able to wear a mask shall have a portable 'sneeze' guard shield for their desk.		Building Principal	NA	N
Unique safety protocols for students with complex needs or other vulnerable individuals	Students with complex or low-incidence needs will be supported and their IEP or 504 Plan updated to ensure access to instruction. The District may request medical documentation and other information be provided by the child's treating physician(s). Medically fragile students and staff assigned to those students should have a daily symptom screening at school. Staff with complex needs should contact the Director of Human Resources to discuss their specific circumstances.		Building Principal	NA	N
Strategic deployment of staff	The District has developed a model of programming incorporating both virtual and in-person instruction for grades K-12, the use of a block schedule at the secondary level, and the inclusion of social emotional wellness instruction and support into the school day for all students.		Building Principal	NA	N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Health and safety protocols	All employees	Pandemic Coordinator, Safety Coordinator	Virtual	Presentation	8/1/2020	Ongoing
Health and safety protocols	Students by level	Building principal and building nurse	Virtual and in-person	Presentation	9/21/2020	Ongoing
Health and safety protocols	Parents	Pandemic Coordinator, Safety Coordinator	Virtual	Presentation	8/1/2020	ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
June 12: Pandemic Team announcement, status of planning and PDE guidance information	Community	Pandemic Coordinator & Communications Coordinator	Email and website postings	6/12/2020	Ongoing
June 26 – Pandemic planning update					
July 20 – Pandemic planning update, new guidance from PDE and PADOH, dates of public meetings					
Athletic plan presentation	Athletes & Parents	Pandemic Coordinator, Athletic Director, Safety Coordinator	Virtual meeting, recording shared with families	6/30/2020	Ongoing
Re-Opening TESD page	Families & Community	Communications Coordinator	Website postings	7/24/2020	Ongoing
Proposed Re-Opening Plan Presentation	Families & community	District	Virtual presentation	7/27/2020	7/27/2020

Health and Safety Plan Summary: Tredyffrin/Easttown School District

Anticipated Launch Date: August 31, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none">• School buses will be cleaned by the bus companies providing this service. Cleaning standards and requirements for materials will be shared with these vendors. This includes disinfecting buses after each run.• Frequently touched surfaces and objects in the school building will be cleaned at least daily.• Student desks will be disinfected at least daily.• Restrooms will be cleaned frequently throughout the school day.• Interior doors will be left open to fullest extent possible to eliminate touching of door handles.• In addition to the cleaning conducted by custodial staff, cleaning materials will be available for other staff to use throughout the school day.• Sharing of equipment such as keyboards, tools, or art supplies will be limited to fullest extent feasible. Users will clean their hands before and after using any shared equipment. Shared equipment should be cleaned before and after use. To reduce shared computer equipment, all students in grades K-4 will have an individual iPad for use, and students in grades 5-12 will have a laptop provided to them by the District.• Standard cleaning protocols will be used to clean surfaces that are not high touch, such as bookcases, carpets or floors, unless directed to alter this practice by health authorities.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • Students should not be present when disinfectants are used. Students should not be required to participate in disinfecting of school furniture or equipment. • Drinking fountains will not be available for use. Students and staff may bring in reusable bottles or bottled water. • All cleaning and disinfectant products used will comply with relevant CDC, EPA and OSHA requirements. • Custodial staff have been trained in proper cleaning protocols and provide regular refresher training. • District HVAC systems have been balanced to meet American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE) and International Mechanical Code (IMC) requirements for the exchange of outside air and ventilation. • Unless otherwise designated, windows should remain closed to ensure efficiency of this process. There may be situations in which windows will be opened, i.e., if directed by the health authorities. • The District will monitor operational guidance and adjust practices as needed in cleaning, sanitizing, disinfecting, and ventilation.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>In both Yellow and Green, families may choose to have their child access virtual instruction for all classes, or go to school for in-person instruction.</p> <p>In-school capacity and in-school rotation to be determined based on current color phase, guidance on social distancing, gathering size limitations, and number of families that opt to participate in in-person instruction.</p> <p>Classrooms and learning spaces will be arranged to enable 6 feet of spacing between students, with desks facing the same direction, to the maximum extent feasible.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Adults will maintain a distance of at least 6 feet from other adults to the maximum extent feasible.</p> <p>Staff will maintain at least 6 feet from student, whenever possible and when not disruptive to the educational process.</p> <p>Students will primarily eat lunch in their classrooms. If the cafeterias are used it will only be with groups that can adequately engage in social distancing or meet other current criteria as defined by PDE and PADOH. If possible, outdoor spaces will be used.</p> <p>Meals purchased in school will be individually packaged. The cafeteria will not offer ala carte, salad bar, or similar options.</p> <p>Proper hygiene will be encouraged for all students and staff before eating their meal.</p> <p>Congregating in shared spaces such as the lobby, faculty lounge or other settings is strongly discouraged.</p> <p>Schools may place additional limits on foods with allergens being brought into the building or classroom to ensure compliance with individual student health needs, 504 plans or IEPs.</p> <p>The District has and will continue to provide information for staff, and will provide information to parents and students regarding hygiene practices that promote schoolwide health and safety. Training will use materials provided by accepted public health authorities including the World Health Organization, Centers for Disease Control, and Pennsylvania Department of Health.</p> <p>Communicating the key components of the plan to mitigate the spread of Covid-19 will be done in different formats at frequent intervals to all members of the school community.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Communication will stress social distancing, face coverings, symptom screening, hygiene practices, and the obligation to stay home if ill.</p> <p>Signage has been posted in highly visible locations such as restrooms, entrances and other locations. Signs will be in multiple languages. The primary source of the signs will be from CDC.</p> <p>In accordance with guidance from the Chester County Health Department and the American Association of Pediatricians, only visitors providing essential duties (e.g. contractors, delivery staff, etc.) should enter the building.</p> <p>Essential parent visits to schools will be by appointment only, and will be limited. Parent meetings will be held virtually, using both video and audio.</p> <p>All visitors must follow CDC and CCHD symptom screening guidelines, wear a face covering, and maintain social distancing.</p> <p>PE will occur using social distancing standards and held outside whenever possible. Sharing of items will be discouraged.</p> <p>Recess will occur outdoors to the maximum extent feasible and will include reinforcement of social distancing norms and personal hygiene.</p> <p>PA Sports Guidance: https://www.governor.pa.gov/covid-19/sports-guidance/</p> <p>Sharing of materials will be minimized or eliminated. Extra materials will be obtained to extent possible. Hygiene practices will be strongly encouraged when materials or equipment is shared. Shared materials will be sanitized between users.</p> <p>To reduce the sharing of technology, all students will have a personal device (ipad or laptop) for use in all phases.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Bell schedules will be lengthened to increase passing time. In addition, to minimize students in the hallways, a block schedule will be implemented at the secondary level.</p> <p>Protocols and signage to manage traffic patterns throughout the building.</p> <p>Lockers will no longer be used at the secondary level.</p> <p>Promote social distancing on bus stops.</p> <p>Buses can operate with a maximum of two students per seat. Students from the same family should sit together.</p> <p>Students are required to wear face covering (mask or shield) while on the bus.</p> <p>Bus drivers must wear face covering (mask or shield) whenever others are on the bus unless it compromises the visual acuity of the driver.</p> <p>Buses must be disinfected after each run and thoroughly cleaned daily</p> <p>In both Yellow and Green, families may choose to have their child access virtual instruction for all classes or go to school for in-person instruction.</p> <p>In-school capacity and in-school rotation to be determined based on current color phase, guidance on social distancing, gathering size limitations, and number of families that opt to participate in in-person instruction.</p> <p>Classrooms and learning spaces will be arranged to enable 6 feet of spacing between students.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>A district administrator has been tasked as the liaison between the district and the childcare organization that rents space in our buildings, and relevant community organizations such as FLITE.</p> <p>The transportation office will communicate with relevant agencies.</p> <p>In addition to the items described above, physical barriers such as plexiglass will be used in higher traffic areas such as the front desk or main office.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or</p>	<p>Staff and students will be required to self-monitor daily prior to coming to work/school. The criteria will be in compliance with the PA Department of Health and Chester County Health Department guidance.</p> <p>All staff will sign in daily affirming they are symptom-free. A contact-less thermometer is available in each building if needed.</p> <p>If a staff member has symptoms, they will need to stay or go home and contact their health care provider and their supervisor. The supervisor will contact the Director of Human Resources who will contact the employee, the Chester County Department of Health as needed, and institute any necessary precautionary measures.</p> <p>If a student has symptoms, the parent should contact their school nurse to inform them and follow up with their healthcare provider. If necessary, school nurses will work with the school mental health specialist to provide a resource list to families who may not have ready access to a healthcare provider.</p> <p>Building principals are responsible for staff and student daily symptom screening protocols.</p> <p>The individual will be immediately separated from others, and parent/CCHD will be contacted as appropriate. A separate space will be designated in each building for this purpose.</p>

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Requirement(s)	Strategies, Policies and Procedures									
<p>quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>The school will maintain adequate personal protective equipment for use when individuals become ill, including gowns, masks, eye protection, and gloves.</p> <p>The area(s) used by the sick person will be closed off immediately, and not used until it can be cleaned and disinfected.</p> <p>The person will be provided with guidance for self-isolation at home and the guidelines for returning to school, as directed by the Chester County Health Department.</p> <p>If an individual requires transportation by ambulance, the District will alert the ambulance and hospital staff that the person may have Covid-19.</p> <p>The building administrator will inform the district pandemic coordinator if anyone becomes sick while at school, and the Director of Human Resources as applicable.</p> <p>Before returning to school, staff and students who have been isolated or quarantined must provide medical documentation that they have met the requirements for return to school/work as currently outlined by Chester County Health Department.</p> <p>The most current guidance from June 19, 2020 is below.</p> <table border="1" data-bbox="499 1019 1892 1334"> <thead> <tr> <th data-bbox="499 1019 793 1092">Scenario</th> <th data-bbox="793 1019 997 1092">Exclude From School</th> <th data-bbox="997 1019 1892 1092">Return to School After...</th> </tr> </thead> <tbody> <tr> <td data-bbox="499 1092 793 1125">#1 – No Symptoms</td> <td data-bbox="793 1092 997 1125">No</td> <td data-bbox="997 1092 1892 1125">Not applicable</td> </tr> <tr> <td data-bbox="499 1125 793 1334">#2 – COVID-19 Symptoms</td> <td data-bbox="793 1125 997 1334">Yes</td> <td data-bbox="997 1125 1892 1334"> Individual should be tested for COVID-19. <ul style="list-style-type: none"> ➤ If test result is <u>negative</u>, return to school 3 days after symptoms are no longer present. ➤ If test result is <u>positive</u>, follow return to school guidance for scenario #3. </td> </tr> </tbody> </table>	Scenario	Exclude From School	Return to School After...	#1 – No Symptoms	No	Not applicable	#2 – COVID-19 Symptoms	Yes	Individual should be tested for COVID-19. <ul style="list-style-type: none"> ➤ If test result is <u>negative</u>, return to school 3 days after symptoms are no longer present. ➤ If test result is <u>positive</u>, follow return to school guidance for scenario #3.
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#1 – No Symptoms	No	Not applicable								
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Requirement(s)	Strategies, Policies and Procedures		
	#3 – Positive COVID-19 PCR Test <u>with</u> Symptoms	Yes	<ul style="list-style-type: none"> ✓ 3 days with no fever and ✓ improvement in symptoms and ✓ 10 days since symptoms first appeared
	#4 – Positive COVID-19 PCR Test <u>without</u> Symptoms	Yes	10 days after the PCR test was collected <ul style="list-style-type: none"> ➤ If symptoms develop during 10 days, follow return to school guidance for scenario #3.
	#5 – Close Contact <u>with</u> Symptoms	Yes	Individual should be tested for COVID-19. <ul style="list-style-type: none"> ➤ If test result is <u>negative</u>, return to school 14 days after last exposure to the person with COVID-19 and symptoms have resolved. ➤ If test result is <u>positive</u>, follow return to school guidance for scenario #3.
	#6 – Close Contact of COVID-19 <u>without</u> Symptoms	Yes	14 days after the date of last exposure to the person with COVID-19 <ul style="list-style-type: none"> ➤ If symptoms develop during 14 days, follow return to school guidance for scenario #5.

Communication to staff, families, and the public have and will continue to be ongoing. Any necessary school closures or within school year changes in safety protocols will be communicated via multiple methods including the district email blast, website, all-call telephone system, PTO newsletters, and other tools.

Any communication will be done in alignment with relevant privacy rules and in coordination with relevant health authorities.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Families of students at higher risk should contact the school nurse to discuss the development of an Individual Health Plan. The school will also follow the protocol for 504 Plan Eligibility and special education eligibility. Staff who are higher risk should contact the Director of Human Resources to discuss their specific circumstances.</p> <p>Face coverings for anyone on District premises will follow the orders of the Pennsylvania Department of Health. As of July 24, 2020, anyone on the premises is obligated to wear a mask or face covering. The District will continue to monitor guidance and directives from the Pennsylvania Department of Health. The District will also make available face shields for teachers. Physical barriers such as plexiglass shields (both installed and flexible) will be used in classrooms. Students not able to wear a mask shall have a portable ‘sneeze’ guard shield for their desk.</p> <p>Face coverings for anyone on District premises will follow the orders of the Pennsylvania Department of Health. As of July 24, 2020, anyone on the premises is obligated to wear a mask or face covering. The District will continue to monitor guidance and directives from the Pennsylvania Department of Health. Physical barriers such as plexiglass shields (both installed and flexible) will be used in classrooms. Students not able to wear a mask shall have a portable ‘sneeze’ guard shield for their desk.</p> <p>Students with complex or low-incidence needs will be supported and their IEP or 504 Plan updated to ensure access to instruction. The District may request medical documentation and other information be provided by the child’s treating physician(s).</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Medically fragile students and staff assigned to those students should have a daily symptom screening at school.</p> <p>Staff with complex needs should contact the Director of Human Resources to discuss their specific circumstances.</p> <p>The District has developed a model of programming incorporating both virtual and in-person instruction for grades K-12, the use of a block schedule at the secondary level, and the inclusion of social emotional wellness instruction and support into the school day for all students.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Tredyffrin/Easttown School District reviewed and approved the Phased School Reopening Health and Safety Plan on **July 29, 2020**

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **July 29, 2020**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.